



# COUNTRYSIDE FIRE PROTECTION DISTRICT

JEFF STEINGART, CHIEF

FRANCIS L. WOLOWIC, PRESIDENT

## MINUTES OF THE BOARD OF TRUSTEES MEETING COUNTRYSIDE FIRE PROTECTION DIST. HELD January 18, 2018

The meeting of the Countryside Fire Protection District Board of Trustees was called to order at 7:45 PM by Trustee Bruce Brown. Roll call indicated those present: Bruce Brown, Bryan Hogan, Chief Steingart, Deputy Chief Smith, Deputy Chief Heinz and Ericka Thomas, Attorney. Absent – Frank Wolowic Motion made to appoint Trustee Brown as President Pro Tempore by Trustee Hogan, seconded by Trustee Brown. Motion carried. Minutes of the December 21, 2017 board meeting were reviewed. Motion to approve by Bryan Hogan, second by Bruce Brown. Motion carried.

### Reports:

President – Attending NIAFPD Conference for trustee training

Secretary – No report

Treasurer – No report

### Election of Officers

None

### Chief's Report

The regular monthly reports on Bureau activity, training certifications, response data and monthly financial activity were reviewed. The 2017 annual incident report was reviewed in depth.

### Personnel

New part-time/POP's are now working shifts.

Recognition / Certifications: Div. Chief Echtenacher has provided a list of the month's certifications and recognitions for the membership.

### Facilities

New door access systems are being installed at the fire stations.

Verizon will be submitting to the Village of Mundelein for zoning in January 2018.



## Grants

The 2017 FEMA Assistance to Firefighter Grant application period is in process for updated portable and mobile radio equipment and is due on 2/2/2018.

The State Fire Marshall is accepting equipment grant applications. A team will be assembled to complete the application and will decide which equipment will be included.

## Apparatus & Equipment

Staff met with the Global Fire Equipment (GFE) Representative on 1/12/18 regarding the 2001 and 2003 Pierce Engines with major frame rail corrosion. Pierce and GFE have offered a \$125,000 credit towards the purchase of a new engine. (see enclosed letter) Additionally the '01 and '03 engines will remain ours to potentially sell.

In order to facilitate the process, we are requesting the following board actions:

Motion by Bryan Hogan, second by Bruce Brown to accept the proposal from GFE / Pierce as settlement to our warranty claim.

Roll Call Vote: Brown-Aye and Hogan-Aye

Motion by Bruce Brown, second by Bryan Hogan to declare the 2001 and 2003 Pierce Dash engines surplus and authorize the Chief to dispose of them in the best interest of the District.

Roll Call Vote: Brown-Aye and Hogan-Aye

Motion by Bruce Brown, second by Bryan Hogan to waive the competitive bid process for the purchase of a 2018 Pierce Pumper since this proposal is related to the warranty settlement with Pierce.

Roll Call Vote: Brown-Aye and Hogan-Aye

Motion by Bruce Brown, second by Bryan Hogan to authorize the Chief to enter into a contract with Pierce for the purchase of a 2018 Pierce Pumper not to exceed \$700,000 and acquire financing for the vehicle with a suitable lender to pre-pay for the vehicle prior to the Pierce 3% price increase on 3% February 1, 2018. Motion carried.

Roll Call Vote: Brown-Aye and Hogan-Aye

## Programs

Ordinances - Staff will be working on revising several ordinances on the Districts books to keep them current and for the Boards approval in the near future. They include:

EMS/Ambulance Fees  
Hazardous Materials Spiller Pays  
Technical Rescue Fees

Fire/Accident Service Fees  
Fire Prevention Ordinance

Annual Report -Staff is working on the 2017 Annual Report.

### Other Information

Staff is working very hard on preparing documents for reaccreditation that are due by the end of March.

We will be meeting to revise the District's strategic plan for your consideration in the future. I will let you know the date of that session. Staff is also preparing an online community survey for feedback.

D/C Smith attended the Vernon Hills Administrators and Public Officials Meeting.

Vernon Hills Police Department Deputy Chief Rick Davies has announced his retirement.

Staff met with the Village of Vernon Hills Building Department regarding adopting the 2018 set of codes.

### Correspondence

None

### Intergovernmental Relations

Vernon Hills – Melody Farm - Rt. 21 & 60 TIF / Cuneo Pulte homes / Menards / ALDI

Lake County – No Report

Hawthorn Woods – HW adopted a new building/fire prevention code and opted to delete the requirement for residential fire sprinklers.

Mundelein – No Report

Long Grove – No Report

Libertyville – No Report

Other – No Report

### ARTICLES / NEWSPAPER CLIPPINGS

12/29/2017 : Daily Herald – Put a Freeze on Winter Fires (Post It Note)

### Attorney's Report

Ericka Thomas of Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. reported on and discussed the following items:

The Illinois General Assembly is adjourned. Tax levy has been filed.

Old Business – None

New Business – None

Bills

A motion to approve bills paid in the amount of \$599,404.88 (check numbers 18388 - 18454) by Bruce Brown, second by Bryan Hogan. Motion carried.

Roll Call Vote: Brown-Aye and Hogan-Aye

Adjournment - Motion to adjourn by Bruce Brown, second by Bryan Hogan. Motion carried. Meeting was adjourned at 8:31 PM.

Tim Kasper  
Recording Secretary